Constitution of the Computer Science Organization

Article I: Name

The name of this organization will be the Computer Science Organization. Hereby referred to as, "CSO".

Article II: Purpose

The purpose of this association is to promote and maintain a positive environment in which interested parties may have an opportunity to network, learn, and participate in engaging activities involved with computers.

Article III: Goals

1. To learn computer-related academic material outside of the classroom setting through small group learning.

2. To increase interest and engage people in computer science.

3. To participate in and be a part of volunteer projects, related to science, technology, and computers.

Article IV: Membership

Section I: Membership Status
Membership is earned through continual participation in club activities, which include, but are not limited to, attending weekly business meetings, participating in committee-run projects, club sponsored events, and participating in club sponsored volunteer projects. Moreover, membership initialized by attending at least two business meetings or committee-run projects per month.

Section II: Membership Rights
Active membership rights are as follows:

A. The rights to vote in club affairs (other than those which require only officer approval).

B. The rights to attend any and all club sponsored events and activities.

C. Hold an officer position.
Section III: Official Voting Documentation
Official CSO voting documentation may be used to vote in the event that a member is absent for a particular business meeting.

Section IV: Losing Membership Status
A member loses membership status if they offend all of the following criteria:

- Have missed at least two of the previous four meetings.
- Are absent for a majority of the small group, committee-run project meetings as determined by the committee head and with approval of either the Vice President or President.
- Fail to participate in volunteer projects as determined by the project head and with approval of either the Vice President or President.

Section V: Non-Member Rights
Anyone may attend weekly business meetings and participate in committee-run projects.

Article V: Officers

Section I:
Officer duties are as follows:

President: The president shall preside over club meetings and aid in the planning and conducting of activities sponsored by CSO. The president may appoint committees and temporary officers to aid in the planning and conducting of activities and the maintenance of the club. The president shall also be responsible for any other duties that shall arise during the semester. The president also has the responsibility to delegate additional duties to active members. In the event that a tie may arise during any vote, the president shall break the tie.

Vice President: The Vice President shall be responsible for club correspondence and serve as an aid to the president. The vice president shall also aid in the planning and conducting of activities sponsored by CSO and also is responsible for any other duties that shall arise during the semester. In the event the president can no longer fulfill the duties of the office, the Vice President shall take on the duties of president and a new vice president will be elected at the next meeting.

Secretary: The secretary shall record the business of the meetings, and conduct any clerical tasks needed for the conducting of the meetings. Clerical tasks may include but are not limited to: collating and stapling copies of the agenda and copies of prior meetings minutes for weekly meeting packets, and keeping the club attendance sheet updated.

Treasurer: The treasurer shall be responsible for the tracking and maintaining of the
clubs financial account. In addition the treasurer shall be responsible for submitting expenditure request forms to the Student Leadership Center.

**Public Relations:** The public relations officer shall be responsible for the development and distribution of advertising materials such as flyers, posters, and literature. In addition the public relations officer shall be responsible for the creative development and maintenance of the club web pages including Facebook.

**A.S.G. Representative:** The A.S.G. Representative shall be responsible for attending the Associated Student Government meetings and giving updates to the club on information obtained in those meetings. In addition the A.S.G. Representative will represent CSO by requesting funds, notifying A.S.G. of upcoming lectures and events, and providing any other pertinent club information.

**Section II:**
Officers may be appointed throughout the year by the officer committee, without voting, except the position of President, Vice President, Treasurer and Secretary.

**Section III:**
Students who have been removed from an officer position by a ¾ vote will no longer be eligible for an officer position.

**Section IV:**
If the officer willingly resigns then they will still be eligible for other officer positions.

**Section V:**
Officers are encouraged to maintain a 3.0 gpa. This represents academic well-being and responsibility while setting a good example to members.

**Section VI:**
Students shall serve no more than four (4) semesters as an officer of the same position.

**Section VII:**
Elections will be held on the second meeting of the semester by a simple majority vote. If there is a tie for a position the President will be the deciding vote.

**Section VIII:**
In the case that the officer positions cannot be filled an active officer can hold up to two officer positions.

**Article VI: Meetings**

**Section I:**
Meetings shall be on Mondays at 2:00 p.m. unless otherwise specified. There shall be a minimum of two meetings held each month. A change in meeting schedule may be made for one semester by a vote of ¾ of the members.
Article VII: Faculty Advisor

Section I:
The CSO faculty advisor shall:

A. Be a full or part-time faculty or MAT employee of the College.

B. Be present for all official meetings and selected activities or have an approved substitute.

C. Meet with the CSO President for planning and updates.

Article VIII: Faculty Advisor Removal

Section I:
A faculty advisor may be removed from office by 3/4 vote of the members of CSO or a resignation letter. Reasons for removal are:

A. Excessive absences

B. Dereliction of duty

C. Conviction of violating country, state, or federal law and/or violation of MCCCD (Maricopa County Community College District) Governing Board Policies or Administrative Regulations.

D. Resignation Letter

Article IX: Revisions and Amendments

Section I:
Revisions and amendments may be made to this constitution by a two thirds vote of the active members.

Article X: Constitutional Interpretation

Section I:
In the event of a dispute among members regarding constitutional interpretation, the constitution will be referred to and interpreted by the CSO Faculty Advisor(s) and the director of Student Life and Leadership. This will be the final decision.