



VPN and SharePoint Access

SharePoint is configured to only be accessible from within GCC's network. Establishing a connection from a computer off campus through Virtual Private Networking (VPN) provides a secure method of accessing SharePoint from another location via the Internet.

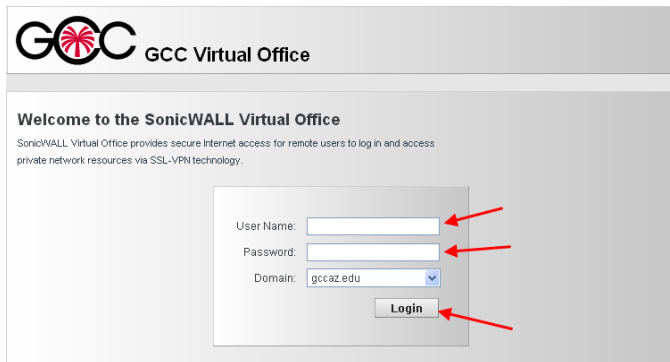
Use the information below if you don't need access to files and/or other software stored on your office computer,

Accessing the VPN

VPN works best with Internet Explorer 6.0 or above as your browser.

1. Launch Internet Explorer.
2. Navigate your web browser to <http://gatekeeper.gccaz.edu>

NOTE: It is a good idea to add this site to your Favorites.



3. Enter your eGCC User Name in the User Name textbox.
4. Enter your eGCC Password in the Password textbox.
5. Click on the **Login** button.



Using NetExtender to access SharePoint

The combination of NetExtender via VPN provides the secure access via the campus network.

1. Use the steps above in **Accessing the VPN** to log into VPN.
2. Click on the **NetExtender** button at the top of the bookmarks listing to install/activate NetExtender.

NOTE: The first time you use NetExtender on any computer, you must go through the installation procedure. NetExtender will walk you through the steps.



NOTE: NetExtender causes several windows to open. Leave these windows open as closing them disconnects the session.

Once NetExtender has launched, you can begin using Internet Explorer to access SharePoint at <http://my.gccaz.edu>.

NOTE: If you want to access software and/or files stored on your office computer, you will need to use the VPN documentation that allows you to Remote Desktop to your computer. See the VPN Documents for Windows to Windows, Mac to Windows, Windows to Mac or Mac to Mac.