

**Glendale Community College Faculty Senate
Meeting of April 24, 2008
Approved Minutes**

(Please note: General interest issues or meeting and notifications are listed below in **bold** to allow them to be located more easily.)

I. General

- A. Call to Order: A quorum being present, President Daugherty called the meeting to order at 2:30 P.M. in the SU 104 BC Conference Room. Senators present included Vice President Jim Reed, Secretary Robert Reavis, Treasurer Alicia Ottenberg, Executive Councilor at Large Johnnie C. May, José A. Aguiñaga, Doug Brenner, Ruth Callahan, Susan Campbell, Phil Fernandez, Fernando Garcia, Erik Gergus, Susan P. High, Steve Kadel, Connie LaBuhn, Michele Parker, and the newly elected Elizabeth Jacobs and Julie B. Morrison.
- B. Introduction of Guests- including but not limited to: Faculty Ernesto Escobedo, Frank Gonzalez, Mary Harris, Stephen Williams and actively retired faculty Duke Schaefer and Lyle Walcott; and the new MCCCDC Director of Public Safety Ernie Bakin.
- C. The proposed meeting agenda was amended and approved.
- D. **Constitutional Issue of Senate Election, President Daugherty.**
President Daugherty reminded Senate of the recent Senate elections and the problem that one nominee had not paid dues by the November 15 deadline, yet the ballot had elected that person. JD noted precedent for waiving this rule in the past.

Treasurer Ottenberg moved:

“Senate provides dispensation for this nominee to hold office as in past cases.”

Senator Parker seconded the motion. After a short discussion the motion passed.

- E. **Guest: MCCCDC Director of Public Safety Ernie Bakin.**
Mr. Bakin (EB) introduced himself, described his assignment and asked for questions. He has worked for both police and fire departments, including NYPD and most recently as Assistant Chief of Police for Phoenix. He also consults internationally.

Chancellor Glasper assigned three tasks when he was hired:

First: Arm all of the Colleges' Safety Officers.

Second: Create new Emergency Preparedness Plans.

Third: Develop District-wide Safety Policies, Procedures and Protocols.

EB described some of the challenges to his assignment, such as the difficulty in procurement of ammunition and the existing lack of preparedness.

He also provided his insight on the Senate bill to allow concealed weapons on campus. Although it is not likely to pass this year, the bill will come back in the future, despite the opposition by city police departments.

A district-wide uniform or insignia is also under discussion.

Johnnie C. May asked about Behavioral Intervention teams and FERPA. EB plans to work with faculty and campuses on these issues.

VP Reed noted his current admiration for our professional GCC Safety Officers. He also noted that the student safety workers need to be dressed or otherwise identified differently.

EB agreed that GCC had an excellent group of safety officers led by Deb Palok. He will look to hire new officers from the ranks of police retirees due to their experience and maturity.

Finally, he invited faculty to contact him with their questions and comments:

Ernie Bakin
District Director of Public Safety
Phone: 480.731.8436
FAX: 480.731.8060
Email: ernie.bakin@domail.maricopa.edu

F. The minutes from the March 27th meeting, distributed via email, were approved.

G. Treasurer's Report -

Treasurer Ottenberg noted a dividend deposit of \$7.37 and provided instructions to change account access, signatures, etc. for the new Treasurer.

H. President's Report – Jim Daugherty

President Daugherty noted:

- i. Active Retired Faculty Duke Schaefer received confirmation of a 49% contract for 2008-2009.
- ii. The Green Efforts Committee was officially recognized for faculty assignment in 2008-2009.
- iii. \$300 from the President's Discretionary fund was spent to buy one half of a table for the Alumni Scholarship dinner. President-Elect Reed will purchase the other half when he takes office later today. Senator Reavis moved to fund the table. Senator Brenner seconded the motion. The motion passed.
- iv. The 2008-2009 committee assignments are mostly complete pending the acceptance of recommendations.

I. FEC Report – Executive Councilor at Large Johnnie C. May:

A proposal by CGCC to include Gender Identity in the non-discrimination policy will wait until fall.

Two candidates for the Governing Board visited: Debra Brimhall and Pam Petty.

Bids have been received for the audit of Information Technology Services; range: \$40,000-\$365,000.

The proposed Jury Language that would require faculty to bring a signed jury document to be excused - has been tabled for now, although other employees may be affected.

The search for **outside office space for FEC** continues.

The FEC lobbyist reported:

- The concealed weapons bill for campuses is dead this session.
- A joint technology and education district has been proposed. It would provide training outside of the Community College system.
- Russell Pearce's new bill to Celebrate Unity of America is not likely to pass.
- A bill to resurrect the State Board of Community Colleges is dead.
- The textbook bill is still being worked on.
- No budget cuts are expected for 2008-2009, but the following year may be affected.
- Sheriff Arpaio may still come to our campuses this spring. If he comes to your home or classroom, avoid any statements, including 'No comment'. Refer all questions to the FEC.

Faculty Association dues will increase \$50 this year. It is the first increase in ten years.

No news regarding 'gift' regulations.

A new Meet and Confer team includes GCC's own Rene Diaz-Lefebvre.

Jim Simpson is President Elect.

At MCC a new policy is being drafted to inform instructors of any grade changes instituted by someone other than the instructor of record. The policy comes in response to a changed grade from Y to C associated with a discipline problem.

J. No Governing Board Report

President Daugherty informed Senate that the last board meeting went to Executive Session. Their next meeting on April 29 will include their formal vote on the Meet and Confer package.

K. Chair of Chairs Report – provided by VP Reed.

Staffing for next year is being determined.

II. Old Business

A. **Green Efforts Committee**

Senator Reavis described the Earth Day event. Over 100 students, many faculty and staff participated in the Dumpster Dive, which was filmed by TV channels 3 & 10. Approximately 40% of the garbage could have been recycled. The amount of recyclables is actually low relative to similar measures at other campuses. Over the course of this spring our paper recycling has tripled. A new recycling program was launched later that day.

The focus for next year is to estimate our carbon footprint and develop a plan to reduce our carbon emissions.

B. **Behavioral Intervention Team – No report**

C. **Nominating Committee -**

Senator Schuett was ill and unable to attend. President Daugherty reported that two bad ballots were cast and uncounted (one used “X’s” rather than numbers; the other was mailed in without a signature).

JD welcomed the newly elected Senators and noted the departure of himself, Secretary Reavis and Treasurer Ottenberg.

D. **Faculty Speaker for 2008 Commencement -**

President Daugherty announced that Lisa Lewis, Fitness and Wellness, would speak at commencement. Senate applauded.

E. **New SIS –**

Steve Williams presented Senate with a packet of handouts describing various aspects of the new system including his own ‘User Guide’.

Although the new system has many problems, GCC staff and faculty have provided several patches and alternate paths. Some key pieces of advice:

1. To search for classes, use the ‘Class Schedule’ link at the top of GCC’s home page rather than MyMaricopa.
2. Note that students must first be enrolled in GCC before they can enroll in specific classes.
3. If they students have difficulty enrolling online, they should write down the critical information from the ‘Class Schedule’, then phone in.
4. Faculty should use the pull-down menus for grades and last date of attendance, rather than typing in a response; be sure to Save.
5. Incomplete grades should be accompanied by details in the box provided.

Other problems are being addressed as they occur, but problems are expected to persist for some time. Many campuses have centralized scheduling to avoid problems.

III. Information/Announcements

A. President Daugherty noted his 18 of experience on Senate and said farewell.

Fernando Garcia asked about the status of textbook usage by faculty, as brought to Senate by John Walsh in March. JD responded that after many communications back and forth, FEC has clearly established their understanding that the point is settled: each instructor has the freedom to choose his or her own text. Nothing more can be done until someone grieves a violation of the policy.

IV. The 2007-2008 Senate Recessed for the final time at 4:00 PM.

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- B. Introduction of Guests – including but not limited to: Faculty Ernesto Escobedo, Joy Wingersky, and actively retired faculty Duke Schaefer and Lyle Walcott.
- C. The proposed meeting agenda was amended and approved.
- D. No President's Report – Jim Reed
- E. **GCC Chair of Chairs Report – David Raffaele**

David reported that the website <http://www.pickaprof.com/> requested grade distributions of GCC classes. In accordance with policy, all class grade distributions were released without faculty name identifiers.

II. **New Business**

- A. **Election of Officers for 2008-2009**
 - A. Executive Counselor – Tabled until next meeting
 - B. Secretary – Outgoing Senator and Secretary Robert Reavis is replaced with new Secretary Julie Morrison.
 - C. Treasurer – Outgoing Senator and Treasurer Alicia Ottenberg is replaced with new Treasurer Connie LaBuhn.

B. **Student Recognition Day – Joyce Story**

Joyce was unable to attend the meeting, but requested \$1600 to pay for Student Recognition Day gifts.

C. **Sick Leave – Joy Wingersky/Johnnie Clemens May**

Joy explained that she will be retiring this year and would like to be able to donate her unused sick time to the Compassionate Leave program, which cannot currently be done. The decision was made to place this item on the fall agenda.

D. Senate Website Maintenance –

A member of the incoming Senate needs to take over the website maintenance from outgoing Senator Alicia Ottenberg. The new webmaster was not determined at this time. (Note: Although not decided at the meeting, Julie Morrison can take over this duty as it mostly includes posting minutes to the website.)

E. Absence Sub-Dock –

Former Senator Robert Reavis explained that he was docked overload pay when taking students on a weekend field trip. Although his trip was recognized as official business on all the travel forms, he did not have a letter from President Green specifically requesting him to take this trip. The decision was made to ask that Martha Gail Richmond add an item on the travel form that lets faculty know they need to send a request to President Green asking that she request they attend the event. Jim Reed stated he would communicate this policy with faculty through a “Quick Reed” e-mail. It was noted that any travel off campus during business hours requires the completion of the travel form regardless of the desire for reimbursement or professional growth funding.

F. All Faculty Meeting – Jim Reed

Monday, August 18th following Convocation.

G. Back to School Bash – Jim Reed

Faculty Senate will provide lunch for all faculty following the All Faculty Meeting.

H. Date of First Meeting in Fall – Jim Reed

Thursday, August 28th, 2:30pm, location TBD.

I. College Plan Revision – Jim Reed

Gay Garesche, Philip Fernandez, and Eric Gergus will serve on a committee to investigate whether wording changes need to be made to the College Plan regarding the language that describes the chair’s responsibilities.

J. Alumni Recognition Dinner – Jim Reed

Doug Brenner moved that the Faculty Senate allocate \$300 to purchase half of a table (5 seats) at the Alumni Recognition Dinner. The seats will be awarded to deserving attendees selected by Judy Sanchez. The motion was seconded by Steve Kadel and was unanimously passed.

K. PBAC and Travel Committee Recommendations – Jim Reed

PBAC: Faculty Senate President Jim Reed and Chair of Chairs Julie Waskow/David Raffaele will serve, S Williams, J Kersting will serve second year of two year term.

Recommendations to Dr. Green from which she will pick two:

David Cost, BIT; Fernando Garcia, Tech and CS; Carnella Hardin, BIT;
Doug Nottingham, Music; Michelle Parker, Tech and CS.

Travel Committee Recommendations: All five will serve if recommended:

Rob Bowker, Bio; Rod Brooker, Accounting; Current TC Member Anne Dudley, Math; Rosie Mays, Com; and Current TC member Betsy Wheeler, English.

Sabbaticals:

Pam Joraanstad, Comm, Incoming Chair of District Sabbatical Review Committee, and Joseph Bednorz, Counseling.

III. Information/Announcements

A. Public Form on Higher Education

Ernesto Escobedo requested that the Faculty Senate invite all faculty members to a Public Forum on Higher Education to discuss the proposed SB1108. The forum will be held at the Glendale Public Library Auditorium on Monday, May 5th at 3:00PM.

President Jim Reed responded that he would send out an announcement to all faculty. Escobedo also asked the Faculty Senate their views on academic freedom. President Reed responded that the views were likely to be varied. In the interest of time, the discussion was tabled.

IV. The 2008-2009 Senate adjourned at 5:00 PM.