

Glendale Community College Faculty Senate
2008-2009
Meeting of December 4, 2008, 3:30 p.m., SU-104BC
Approved Minutes

(Please note: General interest issues or meeting and notifications are listed below in **bold** to allow them to be located more easily.)

I. General

A. Call to Order

1. A quorum being present, President Jim Reed called the meeting to order at 4:05 p.m. in the SU-104BC Conference Room. Senators present included Vice President Gay Garesché, Executive Councilor at Large Johnnie C. May, José A. Aguiñaga, Doug Brenner, Ruth Callahan, Susan Campbell, Phil Fernandez, Fernando Garcia, Erik Gergus, Mary Harris, Susan P. High, Elizabeth Jacobs, Steve Kadel, Julie B. Morrison, and Michelle Parker.

B. Introduction of Guests

1. Guests included but not limited to: Joseph E. Bednorz, Rob Bowker, Rod Brooker, Michael Holtfrerich, Pam Joraanstad, Lisa Lewis, R. Merrill, Shohreh Moshrefzadeh, Pam Nelson, Carlos V. Nuñez, David Raffaele, David M. Rodriguez, Joe Springer, and Lyle Walcott.

II. Information Items

A. Budget Issues

1. Senators expressed concern about proposed budget cuts.
2. Chair of Chairs David Raffaele gave the following report on budget issues:
 - a. The current allocations for capital funds are Building & Grounds (\$30K), Maintenance & Operations (\$20K), Library (\$157K), electric carts (\$22K), and furniture (\$50K).
 - i. The state has pulled all capital funding for MCCD.
 - b. PBAC recommended that the allocations for Building & Grounds and Maintenance & Operations not be touched. All allocations for the Library, electric carts, furniture are on hold for the year. These items may need to be moved from the capital budget to the operating budget.
 - c. In order for GCC North to operate in the evening, it needs additional allocations for lab techs, security, and fitness/wellness. In addition, all current PSAs are paid for with temporary money.

III. General (return to agenda order)

A. Approval of Agenda

1. The proposed meeting agenda was amended and approved.

B. Approval of Minutes

1. Approval of the October 23, 2008, Senate minutes was tabled until the next meeting.

C. Treasurer's Report

1. Treasurer LaBuhn reported the President Reed spent \$153 for copying the Climate Study Report for Senators.

D. President's Report

1. President Reed had no additional report beyond items already discussed.

E. Faculty Executive Council Report – Senator Parker

1. **The FEC tabled the discussion of proposed language establishing a review-by-committee process for probationary faculty.**
2. **A discussion was begun to develop a procedure for involuntary transfer college-to-college since faculty can be moved due to budgetary constraints.**
3. **Student Scorers/Graders**
 - a. FEC President Vaughn sent an e-mail message prohibiting the use of students as scorers/graders. Following a faculty e-mail discussion of the topic, he indicated faculty may use student scorer/graders if they could justify the use to the general public/the media.
 - b. New concerns are appearing regarding faculty who need student scorers to accommodate disabilities recognized under the ADA.
 - c. President Reed reported that Dean Camou requested that the chairs report to him about the use of student scorers/graders in their departments.

F. Governing Board Report

1. As reported in the Governing Board minutes, “In accordance with A.R.S. §15-1891 (<http://www.azleg.gov/FormatDocument.asp?inDoc=/legtext/48leg/2r/bills/hb2230p.htm>), the MCCCD Governing Board established the parameters for employees when ordering course materials from publishers and working with book dealers.”
2. **The new College Course Materials policy can be found at <http://www.maricopa.edu/publicstewardship/governance/boardpolicies/boardaux.php#course>.**
3. Discussion ensued among Senators and included likelihood of enforcement of the policy, whether it can be challenged legally, and whether textbooks can be sent to a faculty member’s home and be exempt from the policy.

G. Chair of Chairs – David Raffaele (handout provided)

1. VPIT Greg Rogers and Manager of College Employee Services June Fessenden are restructuring their departments.
2. iStart Smart Student Success Initiative
 - a. The chairs developed a list of questions regarding this program that begins its pilot in spring 2009. Co-Chair of Chairs Julie Waskow has been taking the lead on getting the questions answered.
 - b. VP Garesché moved that the Senate lend support to the Chairs’ request for answers to their questions regarding iStart Smart. Senator Brennan seconded the motion.
 - c. Senator High explained the problems with student preparedness and retention, and said that GCC needs a program to address these problems.
 - d. The motion passed unanimously.

IV. Old Business

A. Online Loading – Senator Kadel

1. Senator Kadel met with VPAA Abel regarding the Online Loading proposal. VP Abel agrees that pay for ground classes need to be aligned with online classes. The minimum class size for a 3 credit online class is proposed to be 15 people, but the minimum for 1 and 2 credit classes is still under debate. A subsequent meeting was scheduled to finalize the details, with the goal of implementation by Summer I.
2. Senator Jacobs requested a cap of 24 students be formally specified for online courses.

B. Hiring Matters

1. GCC President Green revised the recommendations of the Staffing Committee regarding faculty positions, moving two departments' requests lower on the list.

C. FEC Legal Defense Fund Language

1. The FEC is developing a Legal Defense Fund for its members. Discussion of the wording describing eligibility was tabled at the last FEC meeting.
2. VP Garesché requested that the FEC be asked to share the policy in its current form with faculty, recognizing it is incomplete, in order to receive feedback.

D. College Plan Chair/OPD Language

1. As part of the Summer 2008 Meet and Confer process, the colleges agreed to develop language for their College Plans that outlines the roles and responsibilities of Department/Division Chairs and Occupational Program Directors.
2. VP Garesché and Senators Gergus and Fernandez will propose this language at the next Senate meeting.

E. Sense of the Senate

1. To improve the working relationship between the Faculty Senate, including its represented faculty members, and the GCC Administration, the Faculty Senate has been crafting a document entitled, "Sense of the Senate".
2. Discussion ensued among Senators about the topics and wording to be included in this document.
3. VP Garesché and Senators Brenner and Callahan offered to further develop this document.
4. Discussion was tabled until the next meeting.

V. Information Items

A. Active Retiree Calculation

1. The MCCCCD Administration has proposed that the active retirement program be reduced from 49% to 40%, and be based on 170 days of accountability.

VI. The Senate adjourned at 5:30 p.m. The next meeting will be on December 11, 2008, at 2:30 p.m., location TBA.