

WHAT TO DO

Whenever you observe or are informed that a student or visitor is ill or injured:

1. Immediately notify College Safety at 53535. Notify 911 followed by College Safety in life-threatening situations. If the incident involves blood or other bodily fluids, ensure that College Safety is made aware of the fact.
2. Keep the ill or injured person as comfortable as possible while waiting for the officer or medical assistance to respond. Do not attempt to move a person who has fallen and appears to be in pain.
3. Do not discuss the possible cause of the accident or any condition that may have contributed to the accident. Under no circumstances should insurance information be discussed with anyone.
4. Provide the responding officer with your version of what happened after the person has been attended to and the incident is concluded.