

WHAT TO DO

If the building you are in experiences a power outage:

1. Remain calm.
2. If you are teaching a class, have the students remain seated and stand by for instructions from College Safety or a Maintenance and Operations employee. College Safety personnel will move through the hallways to provide information and assistance.
3. Provide assistance to visitors, students, and other staff in your immediate vicinity. Give special attention to persons who may require an elevator to exit the building.
4. Leave the building in an orderly manner when requested to do so by College Safety or a Maintenance and Operations employee.
5. Leave the building if the fire alarm bells are activated.