

Course Syllabus

Course: **Music Internship**

Glendale Community College, Performing Arts Department Fall 2011
MUC297AA Section 16163
MUC 297AB Section TBA

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Course Description (from the course catalog): Music Internship work experience in a business or industry. Eighty (80) hours of designated work per credit. A maximum of 12 credits allowed. ***Content varies with individualized student objectives and work settings.***

Prerequisites: Departmental approval.

Course Competencies:

1. Apply classroom instruction to work experiences during 80 hours per credit during the semester.
2. Develop and complete individualized projects related to learning objectives.
3. Communicate effectively with business/industry personnel and faculty coordinator.
4. Apply human relations skills in the business/industry setting.

Intern Responsibilities: It is the **sole responsibility** of the intern to:

- arrange for intern opportunities on their own or to contact their instructor for additional opportunities as they arise.
- obtain a completed **Intern Supervisor Form** (attached, make additional copies as needed) from any business or individual that you intern for.
- have your hours **Internship Log Sheet** (attached, make additional copies as needed) completed and turned in to your instructor by Thursday, May 12th- 12 noon).
- conduct yourself as both a **professional and a representative of GCC** when interning.
- report any difficulties or concerns to your instructor.

Attendance /Grading Policy: In a 1-credit internship (MUC297AA), students are required to log **80** hours of intern work in 1 semester. Grading scale is based logged hours (assuming quality professional work) and is as follows:

80-72 hours	grade of A
71-64 hours	grade of B
63-56 hours	grade of C
55 -48 hours	grade of D
below 48 hours	grade of F

In a 2-credit internship (MUC297AB), students are required to log **160** hours of intern work in 1 semester. Grading scale is based logged hours (assuming quality professional work) and is as follows:

160-144 hours	grade of A
143-128 hours	grade of B
127-112 hours	grade of C
111-96 hours	grade of D
below 96 hours	grade of F

No incompletes will be given and it is the responsibility of the student to drop the course should the needs arise. **Students who do not complete the minimum course requirements and do not drop the course will receive a grade of “F”.**

Web resources: Downloadable PDF’s of internship forms are available at:
<http://www.gccaz.edu/performingarts/12269.htm>

Note: Though logged hours are the basis of the student grade, they are not the sole criteria. The final semester grade can be affected two letter grades positively or negatively reflecting the instructor’s assessment of supervisor feedback regarding the student’s **professionalism and quality of work**. Interns who continually exhibit unprofessional conduct will be withdrawn (dropped) failing from the course (in effect “**fired**”).

Academic Fraud: Students are expected to turn in their own work. Any student accused of cheating or logging false hours will receive a grade of “**F**” for the semester. Students have the right to due process. Consult your student handbook for details.

<p>Questions/Complaints/Accommodations: If you have any questions regarding this syllabus or course, are experiencing difficulty related to the course, or need to register a concern or complaint, <i>please see the instructor</i>. If you have or think you have a disability, including a learning disability, please make an appointment with an advisor at disability resources as soon as possible. They can assist you with appropriate accommodations for you in your classes.</p>
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