

<b>--Office use only--</b>	Address verified:	Received by:	Date Processed:
Hrs. SIS:	Tuition Deferment:	Date Received:	Certified by:



Chandler-Gilbert Community College • Estrella Mountain Community College • Gateway Community College  
 Glendale Community College • Maricopa Skill Center • Mesa Community College • Northwest Skill Center  
 Paradise Valley Community College • Phoenix College • Rio Salado College • Scottsdale Community College  
 South Mountain Community College • Southwest Skill Center

## Veterans Services Request for Benefits Form

<b>Applicant Information</b>	Student ID # _____
Social Security # _____ - _____ - _____	VA File # (Ch. 35 only) _____
First name _____ M.I. _____ Last name _____	
Phone number: _____ DOB _____ Branch of Service _____	Currently active duty? Y / N
Home Address (if new) _____	
City _____ State _____ Zip _____	Email address _____

I'm requesting **Veterans Benefits** under the following **Chapter**:

CH 33 Post-9/11 at \_\_\_\_\_%   
  These are my CH 33 benefits   
  These benefits have been transferred to me  
 CH 30 Montgomery GI Bill  
 CH 1606 Selected Reserve/Guard   
  CH 1607 Reserve Educational Assistance (REAP)  
 CH 31 Veterans Vocational Rehabilitation   
  CH 35 Dependent & Survivor's Assistance

**Semester Information**

Requesting Certification for:   
 Spring   
 Summer   
 Fall   
 Year: 20\_\_\_\_\_

Is this your first semester using benefits at this school? Yes / No

Will you be attending more than one college this semester? Yes / No   
 If yes, where else? \_\_\_\_\_

Are you requesting a deferment of your tuition & fees for this semester? Yes / No

Will you be requesting a loan from the college to pay for books (this is NOT the Ch. 33 book stipend)? Yes / No

Will you be requesting Advance Pay from VA (not available for Ch. 33)? Yes / No

Will you also be receiving any of the following this semester? Yes / No *(Please select all that apply)*

Scholarship   
 Military or employer tuition assistance   
 Tuition Waiver

**Which Associate or Certificate Degree Program are you pursuing?**

AA-Associate in Arts   
 AS-Associate in Science   
 ABUS-Associate in Business (General Requirements)  
 AGS-Associate in General Studies   
 ABUS-Associate in Business (Special Requirements)  
 AAS-Associate in Applied Sciences *(please list specific program)* \_\_\_\_\_  
 CCL-Certificate of Completion *(please list specific program)* \_\_\_\_\_

Do you currently have a degree? Yes / No   
*List the degree you have* \_\_\_\_\_

Class (Ex: ENG 101)	Credit Hours	Online?	Course Start Date	Course End Date	Tuition & Fees (office use)

Continued on back...

**Please circle your Parent School:**

Chandler-Gilbert CC   Estrella Mountain CC   Gateway CC   Glendale CC   Maricopa Skill Center   Mesa CC  
Northwest Skill Center   Paradise Valley CC   Phoenix College   Rio Salado   Scottsdale CC  
South Mountain CC   Other \_\_\_\_\_

**Have you used Veteran Education Benefits before?** Yes / No

**List all institutions you have previously attended.**

1) \_\_\_\_\_ Transcripts: Requested  Received

2) \_\_\_\_\_ Transcripts: Requested  Received

3) \_\_\_\_\_ Transcripts: Requested  Received

**All prior training (including military) must be submitted by your second semester or benefits will be discontinued.**

**Acknowledgements**

**Degree Program:** I understand that VA educational benefits will only pay for classes that are required for my selected degree program at my current college. If I take courses outside of my program it is my responsibility to make payment. \_\_\_\_\_ (Initial)

**Changes:** I will notify the Veterans Services office of any changes in class schedule, start dates, degree, or address. Failure to notify the Veterans Services office may result in a debt to the VA. \_\_\_\_\_ (Initial)

**Non-Standard Classes:** I understand that short-term classes and Open Entry/Open Exit classes will affect how my benefits are processed, as well as my full-time level. \_\_\_\_\_ (Initial)

**Attendance:** I understand that if I do not attend class, I am not entitled to receive benefits. I understand that my benefits are based on class "seat time." All withdrawals and punitive grades will be reported to VA with my last date of attendance. \_\_\_\_\_ (Initial)

**Academic Probation:** The Maricopa Community colleges have minimum GPA requirements (see college catalog). Failure to maintain the required GPA will result in academic probation. You are still eligible for educational benefits while on academic probation; however remaining on probation for two consecutive semesters may result in the Department of Veterans Affairs suspending or terminating your benefits. \_\_\_\_\_ (Initial)

**Courses and Grades:** Acceptable grades are A, B, C, and D. Failed courses and courses requiring a C or better may be repeated for payment once. Courses in which a grade of Incomplete is received cannot be retaken for payment. Incomplete grades must be completed within a maximum of 7 months. Withdrawing from classes during a semester may create a debt to VA. Remedial courses taken ONLINE or audited courses are not authorized for VA benefits. \_\_\_\_\_ (Initial)

**Prior Credit:** I understand that VA rules require me to transfer in all prior college and military credit. I agree to order official college and military transcripts and understand I may not be certified without all prior credit being evaluated by the college. I give the Maricopa Community Colleges permission to request my military transcript on my behalf if necessary to comply with VA requirements. \_\_\_\_\_ (Initial)

**Tuition Deferments:** I understand it's my responsibility to make sure my tuition and fees are paid by the established deferment deadline dates. Failure to pay my tuition and fees will result in my account being turned over to a collection agency and reported to the credit bureaus. I'm responsible to pay back this deferment, even if I do not attend classes or fail to withdraw myself by the refund deadline date. Failure to pay will create a debt, resulting in inability to register for, or cancellation of enrollment in, future classes. Requesting benefits is not a guarantee of VA payment, and I am responsible for any amount not paid by VA. \_\_\_\_\_ (Initial)

**Other Financial Assistance:** The Post-9/11 GI Bill will not pay tuition if you are receiving a tuition waiver, using military Tuition Assistance, your employer is paying your tuition, or if you have outside scholarship/grant funding specifically designated for the sole purpose of defraying tuition and fees. \_\_\_\_\_ (Initial)

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date